Pig Industry Fund

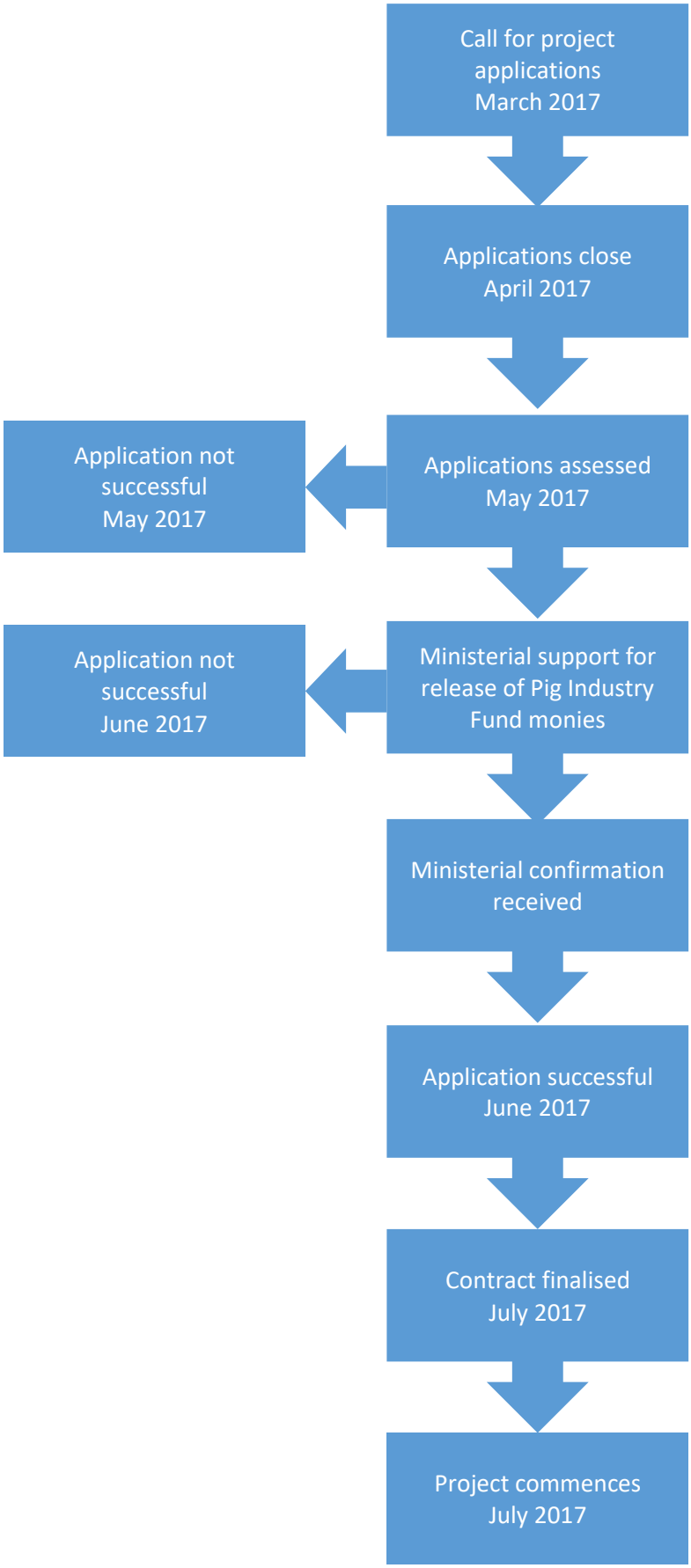
Project Application Guidelines

2017-18

Table of Contents

Pig Industry Fund Process		**2**
1	**Introduction**	**3**
2	**Purpose of PIF Funded Projects**	**3**
3	**Who is Eligible to Apply for Funding?**	**3**
4	**What Qualifies for Funding?**	**4**
5	**What doesn't Qualify for Funding?**	**4**
6	**How to Apply for PIF Funds**	**4**
7	**How Applications are Assessed**	**5**
8	**How will the Decisions be Made?**	**5**
9	**Contracting and Funding**	**6**
10	**Additional Information**	**6**
11	**Important Date**	**6**

Pig Industry Fund Process



1 Introduction

The SA Pig Industry Fund (PIF) was established for the purpose of raising funds to be used to benefit industry. Contributions to the Fund are payable by pig owners in SA, whether the pigs are sold in SA or other states. Pig owners pay $0.20 per head to the Fund when a pig is sold for $20.00 or more for slaughter, fattening and/or breeding.

Contributions to the Fund are collected on behalf of pig owners in the State and forwarded to the Minister for Agriculture, Food and Fisheries.

The Minister is the Administrator of the Fund. Pork SA, the South Australian pork producers' representative body, makes recommendations to the Minister on how the Fund is spent.

2 Purpose of PIF Funded Projects

The Fund has been used to sponsor programs designed to improve production efficiency, increase producer knowledge, impact the wider SA Pork industry to improve its competitiveness and/or sustainability, or provide alternative income sources for beneficial industry programs.

Each year, priority areas for Funding are agreed in advance by the Pork SA Committee in consultation with the PIF Sub-Committee.

Applicants interested in receiving support from the Pig Industry Fund in 2017-2018, should indicate how their proposal will support the following **priority** areas:

- develop labour saving approaches to piggery activities;
- improve utility usage efficiencies on farm (electricity, gas, water);
- increase community awareness of the pig industry and its local benefits; or
- enhance Safework practises and Workplace Health and Safety appreciation on farms.

Other project areas may also be supported where it is considered there is a positive SA Pork industry impact, especially when adding to other funding sources.

3 Who is Eligible to Apply for Funding?

The following organisations **are eligible** to apply for PIF funding for their projects:

- Non-profit organisations (including registered charities or incorporated associations)
- Private enterprise businesses
- Co-operatives
- Local and State Government bodies
- Non-departmental Government agencies (including tertiary education institutions, land councils)
- Regional Development Boards and Natural Resource Management (NRM) Boards
- Research Organisations.

All applicants must have an ABN or an ACN to apply for funding.

Those **not eligible** to apply for funding include:

- Individuals (unless registered as a private business enterprise)

- Organisations that are not incorporated under relevant State or Commonwealth Legislation
- Lobby groups or organisations seeking funding to support political activities.

Organisations that are not incorporated under State or Commonwealth Legislation may submit an application sponsored by an eligible organisation. This is an effective means for organisations that have a good project proposal, but not the resources to manage their project, to participate in the program. In this situation, the sponsoring organisation becomes the applicant.

4 What Qualifies for Funding?

To be eligible for funding you must demonstrate that one or more the project priority areas are addressed (*refer Section 2).*

Priority will be given to projects that:

- are South Australian based;
- contribute to developing the pig industry at the farm level; and
- involve partnerships – and partnership funding - with appropriate stakeholders.

NOTE: Applicants seeking PIF support for industry training programs must include evidence in their application that the applicant has already invested monies in determining the level of support for the proposed course before it is submitted to Pork SA.

5 What doesn't Qualify for Funding?

Funding will **not** normally be provided for:

- Infrastructure items
- Retrospective activities or expenditure
- Duplication of research, programs or projects
- Purchasing of major equipment or activities that could be considered part of normal business operations
- Purchase of capital items – as defined by the ATO
- Any other activities that Pork SA assesses as inappropriate.

In exceptional circumstances, where funds are provided for capital items, these items remain the property of the Fund. Upon completion of the project, equipment may be transferred, sold on behalf of the Fund, purchased by the applicant or given to the applicant at the discretion of the Minister.

6 How to Apply for PIF Funds

The closing date for applications is **Friday 28 April 2017**. Project Application Forms are available from the Pork SA Website (http://www.porksa.com.au/pig-industry-fund/) or contact:

Jo Slade

Email: admin@porksa.com.au

PO Box 327, Uraidla SA 5142

Applications (plus any additional supportive material) can be submitted either electronically or as hard copy. Only applications using the Project Application Form will be considered. Pork SA will notify applicants on receipt of their completed application.

The information in the application (plus any accompanying supportive material) will be used to make a final determination of eligibility. It is strongly recommended that a well-developed project plan and detailed budget is included with the application form.

Total project costs should be calculated including the cost of all activities proposed. To assist in assessing compliance with funding requirements, applicants are also asked to include how these costs are shared between the applicant and all project partners.

7 How Applications are Assessed

Applicants need to demonstrate how their project will benefit the SA Pig Industry. /Pork SA will assess applications and recommend suitable projects for funding to the Minister for Agriculture, Food and Fisheries.

Applications will be assessed against the following criteria:

- the extent to which the project meets the purpose of the Pig Industry Fund;
- the potential level of benefit to South Australia's Pig Industry as a whole and in particular at the farm level;
- the extent to which the project addresses the 2017-18 priority areas;
- the demonstrated level of support, including (but not limited to) funding, from industry members, stakeholders and project partners across the value chain;
- the existence of a structured project plan with defined timeframes, outputs and outcomes and demonstrating the capability and resources to manage the project;
- proposed arrangements for the measurement of performance against the project's objectives;
- the extent to which the project is part of an integrated and strategic approach rather than an ad hoc proposal;
- existence of a communication strategy back to South Australia's Pig Industry and relevant stakeholders;
- value for money; and
- the likelihood of project success.

As this is a competitive and discretionary program, each application is also assessed against other applications. This approach ensures that proposals are considered on merit. As project funds are limited, meeting the assessment criteria does not guarantee funding.

Unsuccessful applicants are welcome to re-apply in subsequent fund calls. We recommend that applicants seek feedback from Pork SA's Executive Officer before re-applying.

8 How will the Decisions be Made?

The Minister will make the final decision, taking into account the recommendations made by Pork SA, including any required special conditions.

9 Contracting and Funding

Successful applicants will be required to sign a Funding Agreement that sets out, but is not limited to:

- the rights and obligations of the Minister and the successful applicant;
- the agreed activities, timetable, milestones and progress payment schedules;
- reporting and industry communication obligations; and
- requirements for recognising the use of the PIF.

Successful applicants will have a four (4) week period from receipt of a Funding Agreement in which to sign the agreement.

Inability to execute the Agreement in this timeframe may result in the offer being withdrawn. Successful applicants should seek legal advice before entering into a Funding Agreement.

Progress payments are based on the Agreement Terms and Conditions. If these Terms are not met, funding may be delayed, reduced or terminated. The final progress payment will not be made until a Final Report has been submitted.

Pork SA reserves the right to meet with successful applicants to discuss their project as a means to review the project's process and outcomes.

Where progress is not satisfactory, the Funding Agreement may be reviewed and funding may be terminated. Non-compliance with the Terms and Conditions of the Funding Agreement may result in an obligation to refund provided monies back to the PIF.

If you have a successful application, you **MUST NOT** commence your project before you receive a Funding Agreement signed by both parties.

10 Additional Information

When submitting your project budget, it should **NOT** include GST (*GST Exclusive Budget*). As this type of funding will attract GST, Project Payments will include this component. For example, if you are awarded $50,000 you will receive $55,000.

Applicants should also consider the taxation implications of accepting this type of funding support.

Unless otherwise agreed by the Minister and the Project Applicant, Intellectual Property Rights in all things produced in connection with the use of the Pig Industry Fund by the applicant will vest in the Minister for Agriculture, Food and Fisheries.

11 Important Date

Project Applications must be received by the close of business **Friday 28th April 2017**.

Hard copy ***or*** electronic applications must be submitted to:

Jo Slade

Email: admin@porksa.com.au

PO Box 327, Uraidla SA 5142.